

Job Title: MAINTENANCE

Department: Support Staff

Reporting Relationship: Directly to Maintenance Director

Location of Job: Campus

Work Schedule: Monday - Friday 8:00 a.m. - 4:00 p.m. and Rotate on-call weekends; Other times as needed.

Salary: Housing, utilities, laundry facility and meals (when cafeteria is open) are furnished and a monetary salary determined by certification and education.

Summary of Duties and Responsibilities

- Adhering to 1 Timothy 3:2 by living above reproach in all areas of our Christian walk.
- Be part of the mission: to educate and disciple students for Christ.
- Follow the vision: bringing students in by what they want, and sending them out with what they need.
- Hold fast our core values: holiness, teamwork (Phil. 2:4), service (John 13:1-17).
- Maintain campus facilities, including electrical, plumbing, construction, and remodeling.
- Work with the maintenance team on all projects as assigned by the Director of Maintenance
- Coordinate with Work and Witness Coordinator, to insure campus facilities are adequate, operable, and in good repair.
- Analyze campus for safety and security, including inspecting outdoor lighting.
- Maintain and manages current inventory of supplies and tools.
- Assist with newsletter preparation and mailing.
- Perform other duties and assignments as required.

If you are interested in the position, please go to our web site <https://nativeamericanchristianacademy.org> to fill out or print the ministry application. Click on Help Us, then Job Opportunities, then click on Application Packet for Non-Teaching Position in PDF Format. Once you have filled it out, email or mail it to the school. The references should be mailed directly to the school by the people filling them out.
